

MANDALYN  

---

ACADEMY

CARES Act: Institutional and Student Grant Reports

# Quarterly Budget and Expenditure Reporting for HEERF I, II, and III (a)(1) Institutional Portion, (a)(2), and (a)(3), if applicable

**Institution Name:** Mandalyn Academy **Date of Report:** 07/01/2021 **Covering Quarter Ending:** 06/30/2021

**PR/Award Number(s):** P425F 201323 P425J \_\_\_\_\_ P425K: \_\_\_\_\_ P425L \_\_\_\_\_ P425M: \_\_\_\_\_ P425N: \_\_\_\_\_

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$35,626 Section (a)(2): \$0 Section (a)(3): \$0 **Final Report?** ☒

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

<sup>1</sup> To support expenses related to the disruption of campus operations due to coronavirus consistent with applicable law. This includes eligible expenses under a student's cost of attendance under CARES Act Section 18004(c), or any component of a student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care, per Section 314(c) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and Section 2003 of the American Rescue Plan Act of 2021 (ARP).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>				
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a class period and to provide time for disinfection between uses.	11,332			Tablets, including integration and security software, for student use in classroom for studying, testing, and checking in clients. Tablets can be used remotely by students.
Replacing lost revenue from academic sources. <sup>3</sup>				
Replacing lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	12,549			Laptops, TV, and Zoom Videotelephony software for teaching classes remotely. Portable Scanners for staff to upload documents remotely. Docuware for secure cloud storage accessible remotely.
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				
<b>Quarterly Expenditures for Each Program</b>	<b>23,881</b>			
<b>Total of Quarterly Expenditures</b>	<b>23,881</b>			

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Please see the Department's [HEERF Lost Revenue FAQs](#) (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that funds for (a)(1) Institutional Portion may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that funds for (a)(2) and (a)(3) may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

**Institution Name:** Mandalyn Academy **Date of Report:** 04/07/2021 **Covering Quarter Ending:** 03/31/2021

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$35,626 Section (a)(2): \$0 Section (a)(3): \$0 **Final Report?** ☐

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>6</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

<sup>6</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>7</sup>				
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>8</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	2414			Laptop, TV, and Zoom Videotelephony software for teaching classes remotely.
Other Uses of (a)(1) Institutional Portion funds. <sup>9</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>10</sup>				
<b>Quarterly Expenditures for each Program</b>	<b>\$2414</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$2414</b>			

<sup>7</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>8</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>9</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

<sup>10</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

**Institution Name:** Mandalyn Academy **Date of Report:** 01/08/2021 **Covering Quarter Ending:** 12/31/2020

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$35,626 Section (a)(2): \$0 Section (a)(3): \$0 **Final Report?** ☐

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>11</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

<sup>11</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>12</sup>	900			Face Shields
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	2142			Tablets for Students
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>13</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	5984			Laptops, Camera with Video, Web Cam, Docusign, and Zoom Videotelephony software for teaching classes remotely.
Other Uses of (a)(1) Institutional Portion funds. <sup>14</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>15</sup>				
<b>Quarterly Expenditures for each Program</b>	<b>\$9026</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$9026</b>			

<sup>12</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>13</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>14</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used "to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship."

<sup>15</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used "to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student's cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care."

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

**Institution Name:** Mandalyn Academy **Date of Report:** 10/28/2020 **Covering Quarter Ending:** 09/30/2020

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$35,626 Section (a)(2): \$0 Section (a)(3): \$0 **Final Report?** ☐

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>16</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

<sup>16</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)



Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>17</sup>				
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>18</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$305			Zoom Videotelephony software for teaching classes remotely.
Other Uses of (a)(1) Institutional Portion funds. <sup>19</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>20</sup>				
<b>Quarterly Expenditures for each Program</b>	<b>\$305</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$305</b>			

<sup>17</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>18</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>19</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

<sup>20</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

MANDALYN  

---

ACADEMY

CARES Act: Student Grant Reports

---

# MANDALYN ACADEMY

## **Cares Act Grant – 30 day Fund Report**

The Department of Education was awarded Mandalyn Academy an emergency grant through the Coronavirus Aid, Relief, and Economic Security (CARES) Act in order to assist students who have been attending schools of higher education during COVID-19 and who were affected by the emergency school closure and social distancing requirements starting in March 2020.

### **HEERF funds – Mandalyn Academy Initial Report (June 17, 2020)**

1. Acknowledgement: An official at Mandalyn Academy signed and returned the Certification and Agreement for the CARES Act Grant. The institution intends to use no less than 50% of the funds received to provide Emergency Financial Aid Grants to students.
2. The total amount of funds received for Emergency Financial Aid Grants to students is \$35,627.00.
3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$14,175.00.
4. The estimated total number of students who participate in eligible programs and thus eligible to receive Emergency Financial Aid Grants to students is 53.
5. The total number of students who have received Emergency Financial Aid Grant funds is 21.
6. The institution estimated the number of eligible students based on enrollment in eligible programs. Student eligibility is verified using the current FAFSA, Satisfactory Academic Progress reports, attendance reports, and the student's certification that they have been affected by the disruption of operations due to COVID-19 and will only use the funds for the designated purpose(s). The school is allocating the student portion of the CARES Act Emergency Relief funds to eligible students equally. The school has taken the total amount of the grant and divided by the estimated number of eligible students.
7. The institution provided the following instructions, direction and guidance to students concerning the Emergency Financial Aid Grants:
  - a) Verbal Guidance as needed
  - b) Student Grant Fund Notice (see attached)
  - c) Student Certification Form (see attached)

### **Update: July 27, 2020**

3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$22,275.00.
5. The total number of students who have received Emergency Financial Aid Grant funds is 33.

### **Update: October 1, 2020 (through Calendar Quarter 3)**

3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$22,950.00. (Increase of \$675.00)
5. The total number of students who have received Emergency Financial Aid Grant funds is 34. (Increase of 1)

### **Update: January 1, 2021 (through Calendar Quarter 4)**

3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$26,325.00. (Increase of \$3,375.00)
5. The total number of students who have received Emergency Financial Aid Grant funds is 39. (Increase of 5)

### **Update: April 1, 2021 (through Calendar Quarter 1)**

3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$31,395.80. (Increase of \$5,070.80)
4. The estimated total number of students who participate in eligible programs and thus eligible to receive Emergency Financial Aid Grants to students is 44.
5. The total number of students who have received Emergency Financial Aid Grant funds is 43. (Increase of 4)

**NOTE:** According to our Policy written in June 2020, "If it is later determined that the estimate of eligible students was incorrect, any remaining funds will be divided equally among the remaining eligible students and a second disbursement will be made to the eligible students." Because our original estimate was incorrect, we have funds remaining and have now started to disburse these remaining funds divided equally to the remaining eligible students who are still attending school from the original eligible group.

**Update: July 1, 2021 (through Calendar Quarter 2): Final Quarterly Report for Award P425E202402**

3. The total amount of Emergency Financial Aid Grant funds disbursed to students is \$35,627.00. (Increase of \$4,231.20)
4. The estimated total number of students who participate in eligible programs and thus eligible to receive Emergency Financial Aid Grants to students is 43.
5. The total number of students who have received Emergency Financial Aid Grant funds is 43. (Increase of 0)

**NOTE:** According to our Policy written in June 2020, "If it is later determined that the estimate of eligible students was incorrect, any remaining funds will be divided equally among the remaining eligible students and a second disbursement will be made to the eligible students." Because our original estimate was incorrect, we have funds remaining and have now started to disburse these remaining funds divided equally to the remaining eligible students who are still attending school from the original eligible group. A third and final disbursement was made to the remaining eligible students who were still attending school because there were students who were estimated to receive a grant who were never able or chose not to attain eligibility.

## Cares Act Grant – 30 day Fund Report

### Mandalyn Academy CARES Act Grant Fund Notice

The Department of Education was awarded an emergency grant through the Coronavirus Aid, Relief, and Economic Security (CARES) Act in order to assist students who have been attending schools of higher education during COVID-19 and who were affected by the emergency school closure and social distancing requirements starting in March 2020.

The CARES Act Higher Education Grant has been awarded to Mandalyn Academy. School officials have created, based on guidelines received from the Department of Education, policies and procedures that the school will follow in order to disburse the emergency funds to eligible students. These are grant funds that do NOT have to be repaid. These are NOT loan funds. You do NOT have to be eligible for a Pell Grant in order to receive funds from the CARES Act Grant. The school CANNOT put the funds toward a student's current balance due, but is required to disburse the funds to the student even if the student has an outstanding balance. You do NOT have to be using Financial Aid in order to be eligible for these funds. You will NOT be asked to report back to the school on how the funds were used.

Before the funds will be disbursed, Mandalyn Academy requires the following from the student:

- A 2019/20 FAFSA, with required corrections to verify eligibility under Section 484 of the HEA. After June 30 when the 2019/20 FAFSA is no longer available, a 2020/21 FAFSA may be accepted. Eligibility under this requirement includes but is not limited to high school/GED completion and U.S. citizen/eligible non-citizenship.
- The student must be making Satisfactory Academic Progress (SAP) unless this requirement is not met because of the lack of progress made during Distance Education due to COVID-19 (03/23/2020 – 05/25/2020). The student will have 45 days to bring up their grades and attendance to meet this requirement.
- Eligible attendance status will be required. Attendance will be checked for LOA, withdrawal, and graduation.
- Mandalyn Academy must have received the CARES Act Certification document, which is the signed certification from the student stating that they have been affected by the disruption of campus operations due to COVID-19 and that they will only use the funds for “expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and/or child-care expenses.”

The school will allocate CARES Act Emergency Relief funds to eligible students equally. The school will take the total amount of the grant and divide by the estimated number of eligible students.

We are planning to begin issuing funds by June 10, 2020. Students will receive funds by check. To assist the school in processing the checks, please complete and return the Certification form included with this notice as soon as possible.

If you have any questions or concerns about any part of this notice, please reach out to Diane Clements (email: [finance@mandalynacademy.com](mailto:finance@mandalynacademy.com), text or call her (801) 372-9117. She can help answer any questions you may have about this grant, allowable expenses, filling out the FAFSA, etc. If you have not completed a 2019/20 FAFSA, you may still do so, but please first contact Diane Clements in order to receive further instructions. After June 30, 2020, the 2020/21 FAFSA may be accepted, if needed.

We hope that these funds will help to alleviate some of the burdens which have been unexpectedly placed upon you.

Sincerely,

Diane & Mandalyn

**Cares Act Grant – 30 day Fund Report**

**Mandalyn Academy CARES Act Grant Student Certification Form**

Mandalyn Academy will be distributing checks to all eligible students from funding supplied by the CARES Act Grant. The amount of funds distributed will be divided equally among all eligible students affected by the disruption of campus operations due to the coronavirus/COVID-19 pandemic. Mandalyn Academy is required to receive this certification from you before funds may be distributed.

Please answer the following:

Have you been affected by the disruption of campus operations due to the coronavirus/COVID-19 pandemic? Please mark one of the following:

☐ **Yes**

☐ **No**

If you answered **"Yes,"** please fill in the information below. If you answered **"No,"** please just sign and date, then return the form to the school.

I, \_\_\_\_\_ (print your first and last name), certify that I have been affected by the disruption of campus operations due to the coronavirus/COVID-19 pandemic and therefore agree to use the funds distributed to me for "expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and/or child-care expenses" as stipulated by the CARES Act requirements established by the U.S. Department of Education.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Please fill out your Current Mailing Address:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip)

Please return this completed form to Mandalyn Academy as soon as possible.